

**Application for Support**

Please provide as much information as you can but don’t worry if you can’t answer all questions. General guidance can be found in the NRS Primary Care Network ‘[Guidance for Researchers](http://www.nhsresearchscotland.org.uk/uploads/tinymce/Primary%20Care%20Network%20Guidance%20for%20Researchers%202019.pdf)’. If you have other questions please contact your local Coordinator ([Node Staff Details](https://www.nhsresearchscotland.org.uk/research-areas/primary-care/our-staff)) or the NRS Primary Care Network Administrator on nrsprimarycarenetworkadmin@dundee.ac.uk.

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| Main study information |
| Full title |  |
| Short title |  |
| Funder |  |
| Sponsor |  |
| Summary*(Please include target population and main methods. The summary from the ethics application may be used if available)* |
| IRAS ID |  |

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| Researcher details |
| **CHIEF INVESTIGATOR** |
| Name and title |  |
| Address |  |
| Telephone |  |
| Email |  |
| **STUDY COORDINATOR**  |
| Name and title |  |
| Address |  |
| Telephone |  |
| Email |  |

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| Recruitment  |
| Geographical scope  | [ ]  UK multi research site[ ]  UK single research site[ ]  International |
| Study status  | [ ]  In set-up[ ]  Open |
| NHS Boards you plan to recruit from  | [ ]  Ayrshire and Arran; [ ]  Borders;[ ]  Dumfries and Galloway; [ ]  Fife; [ ]  Forth Valley;[ ]  Grampian; [ ]  Greater Glasgow & Clyde; [ ]  Highland; [ ]  Lanarkshire; [ ]  Lothian; [ ]  Orkney; [ ]  Shetland;[ ]  Tayside; [ ]  Western Isles |
| Has a request been sent to NRS Permissions Coordinating Centre for R&D submission to these health boards? |  |
| Target sample sizes | UK total  |  |
| Scotland only |  |
| Number of patients to be recruited through the Network  |  |
| Approximate number to be invited to achieve this *(we usually anticipate a 10% response rate)* |  |
| Number of practices you would ideally like to include\* |  |
| Percentage of the general population you expect to meet the study criteria\* |  |
| Practice selection criteria, if any (location, SIMD etc) |  |
| Expected start date for patient recruitment |  |
| Expected end date for patient recruitment |  |
| Main patient inclusion criteria: |
| Main patient exclusion criteria: |
| Patient mailing method *Docmail or other NHS approved service should be used wherever possible, and always for studies where the total number to be invited to the study is >=50.* | [ ]  Docmail[ ]  Royal Mail [ ]  Other (provide details below) |
| Brief information on how patient consent will be obtained |  |

\**This information will be used by network staff to estimate how many practices are likely to be needed. Your coordinator will discuss this with you once they have an estimate.*

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| Activities to be carried out by the Network |
| Recruit practices | [ ]   | Recruit professionals (for e.g. interviews) | [ ]  |
| Identify patients via practice database search | [ ]   | Payment of service support costs to practices *(see box below)* | [ ]  |
| Send invitations to patients | [ ]   | Payment of research costs to practices(*discuss with your coordinator*) | [ ]  |
| Supply of anonymous demographic data*(ethics approval must include this)* | [ ]   |  |  |
| Other *(please give details):* |

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| Activities to be carried out by practice staff |
| List any activities you expect practice staff to carry out |  |

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| Reimbursement of primary care practices and the Network |
| Is your funder on the CSO ‘eligible’ list (see box below)? |  |
| If your funder is not on the ‘eligible’ list can the study provide the reimbursement outlined in the box below?  |  |

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| The network can provide Service Support Costs (SSCs) to reimburse practices for their time in checking patient lists if your funder is on the CSO ‘eligible’ list: [Funding For NHS Research Infrastructure](https://www.nhsresearchscotland.org.uk/education-and-funding/funding-for-nhs-research-infrastructure), Annex 2.If your funder is not on the list, we may still be able to support your project if we have sufficient capacity, but the following costs must be provided by project funds:1. practice reimbursement (possibly in the region of £180 per practice depending on the study)
2. reimbursement to the network for running searches (likely to be in the region of £46-69 per practice, depending on the complexity of the search)

All projects, regardless of funder, must provide consumables, postage, and reimbursement to the network for administration of the mailing itself. If Docmail is used this is capped at £17 per practice. Please consult your local coordinator for an estimate of costs. |

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| **Other information** |
| Please tell us if there is anything else you think we should know: |

Please sign and date below. Thank you.

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| Print name: |  |
| Signed: |  |
| Date: |  |

 **For office use only**

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| **Lead node**  |  |
| **Lead coordinator** |  |